



CYCLEPRESS
— Secure Waste Paper Management —

Company
Profile



CYCLEPRESS

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Who We Are

CyclePress Kenya is a professional, full-service business waste management company serving corporate and institutional clients across Kenya. We handle the complete spectrum of business waste, from day-to-day office solid waste collection to high-security confidential document destruction, under a single, accountable service agreement.

We are not a recycling yard. We are not a general cleaner. We are a compliance-oriented waste management partner built for organisations that operate under regulatory and reputational accountability: banks, law firms, hospitals, government agencies, real estate developers, multinationals, and growth-stage corporates.

Every engagement we undertake is documented, certified, and executed to the standards that regulated industries and procurement compliance frameworks require.



Vision

To be East Africa's most trusted compliance-driven waste management partner for corporate and institutional clients.



Mission

To deliver full-service, certified waste management solutions that protect organisations from the risks of improper disposal.



Our Services

CyclePress operates five integrated service lines. Each is available as a standalone engagement or as part of a comprehensive scheduled service agreement.

1

WASTE PAPER COLLECTION

Structured solid waste management for commercial and institutional clients, including offices, warehouses, development sites, and government facilities. We manage collection, transportation, and compliant disposal under formal service agreements.



Structured collection schedules and SLA-backed service delivery



NEMA-compliant disposal protocols



Waste disposal records maintained per engagement



Scalable for single premises to multi-site portfolios



2

PAPER SHREDDING SERVICES

Professional, high-volume paper shredding for offices generating large quantities of redundant documentation. Available as on-site shredding at your premises or off-site shredding at our facility.



On-site and off-site shredding options



Industrial-grade shredding equipment



Bulk paper volumes accommodated



Suitable for legal, finance, healthcare, and public sector clients



3

CONFIDENTIAL DOCUMENT DESTRUCTION

High-security destruction of confidential business documents, client records, HR files, financial statements, legal correspondence, and any materials containing sensitive or personally identifiable information.



Certificate of Destruction issued on every engagement



Chain-of-custody documentation from collection to final destruction



Compliant with the Kenya Data Protection Act (2019)



Suitable for banks, law firms, hospitals, government, and multinationals



4

BUSINESS WASTE DISPOSAL

Scheduled and on-demand collection and disposal of general business waste for offices, commercial premises, and institutional facilities. We handle logistics, transportation, and compliant disposal, so your team does not have to.



Flexible collection schedules:
daily, weekly, or monthly



Dedicated collection vehicles and
trained personnel



Full disposal documentation per
engagement



Countrywide coverage with a
single point of contact



5

WASTE PAPER DISPOSAL

Cost-effective disposal of non-confidential waste paper for organisations generating high volumes of paper material, including print shops, warehouses, publishing operations, and office environments.



Bulk volume collections accommodated



Recycling-aligned disposal pathways



Transparent pricing and flexible scheduling



Proper disposal documentation provided



Why CyclePress

Kenya has recyclers. Kenya has general waste collectors. What the corporate market has not had, until now, is a waste management partner purpose-built for compliance-driven organisations. CyclePress fills that gap.





Full-Service Scope

One company. One contract. One point of accountability. CyclePress manages every category of business waste, solid waste, paper waste, and high-security confidential document destruction, under a single service agreement. No need to coordinate multiple vendors.



Compliance First

Every engagement produces a documentation trail: certificates of destruction, chain-of-custody records, and waste disposal logs. We operate to NEMA standards and align with the Kenya Data Protection Act (2019) and sector-specific regulatory requirements.



Corporate-Grade Professionalism

Our service agreements include defined SLAs, structured collection schedules, and dedicated account management. We operate with the professionalism and accountability that regulated industries demand from their supply chain.



Countrywide Coverage

CyclePress operates across Kenya. Whether you run a head office in Nairobi, regional branches in Mombasa, Kisumu, or Eldoret, or multi-site project operations across counties, we deliver consistent, documented service at every location.



Audit-Ready Documentation

When your internal audit, ISO review, or regulatory inspection requires evidence of compliant waste disposal, CyclePress documentation stands up to scrutiny. Our records are structured to satisfy the specific requirements of corporate governance and procurement frameworks

Industries We Serve

CyclePress serves any organisation that generates business waste and operates under a compliance, governance, or data security obligation.

Our primary sectors are:



Banking and Financial Services



Legal and Professional Services



Government and Public Sector



Healthcare and Life Sciences



Multinationals and Large Corporates



NGOs and Development Organisations



Education Institutions



Real Estate and Property



How We Work

CyclePress engagements follow a structured process designed to give corporate clients full visibility, documented accountability, and a seamless operational experience.





Initial Consultation



We begin with a structured needs assessment. We review your waste categories, volumes, frequency requirements, regulatory obligations, and any specific compliance documentation your organisation requires.

Service Proposal and Agreement



We present a tailored service proposal covering scope, pricing, collection schedule, SLA terms, and documentation commitments. Engagements are formalised under a written service agreement.

Onboarding and Setup



We deploy the appropriate collection infrastructure to your premises: secure collection containers, labelled waste stream systems, and an assigned account manager as your single point of contact.

Scheduled Service Delivery



Collections are executed on the agreed schedule by trained, professional personnel. Confidential material is handled under strict chain-of-custody protocols from the point of collection to final destruction.

Documentation and Reporting



Following every engagement, we provide certificates of destruction, chain-of-custody records, and waste disposal reports. These documents are structured to satisfy audit, compliance, and governance requirements.

Ongoing Account Management



Your account manager conducts regular service reviews to ensure schedule alignment, volume adjustments, and documentation requirements are continuously met as your organisation evolves.

Compliance and Standards

Regulatory compliance is not a secondary consideration for CyclePress. It is the foundation of every service we deliver. Corporate and institutional clients require a waste management partner who can demonstrate compliance, not just claim it.

NEMA Registration



CyclePress operates as a NEMA-registered waste management company in compliance with Kenya's Environmental Management and Coordination Act and applicable waste management regulations.

Kenya Data Protection Act (2019)



Our confidential document destruction and data destruction services are structured to satisfy the requirements of the KDPA, including irreversible destruction of personal data and documented chain-of-custody from collection to destruction.

Certificate of Destruction



A formal Certificate of Destruction is issued on every confidential document destruction engagement. The certificate records date, volume, method, and authorised personnel, meeting the evidentiary standard required by most audit and compliance frameworks.

Chain-of-Custody Documentation



From the moment confidential material leaves your premises to the point of final destruction, CyclePress maintains a documented chain of custody. This record is available to clients as part of every engagement.

Sector-Specific Compliance Support



We understand the specific regulatory frameworks applicable to the sectors we serve, CBK guidelines for financial institutions, Law Society requirements for legal practices, and public procurement standards for government clients. Our service documentation is structured accordingly.



Service Coverage



Nairobi Metropolitan

- Nairobi CBD
- Westlands
- Upperhill
- Kilimani Karen
- South B and C
- Kilimani
- Karen
- Industrial Area
- Thika Road Corridor
- Eastleigh.



Coast Region

- Mombasa
- Kilifi
- Malindi
- Diani
- Kwale



Western and Nyanza

- Kisumu
- Kakamega
- Eldoret
- Kericho
- Kisii



Central Region

- Thika
- Nyeri
- Muranga
- Nakuru
- Naivasha.



Rift Valley

- Nakuru
- Eldoret
- Narok
- Kajiado
- Machakos



Northern and Eastern

- Meru
- Embu
- Garissa
- Isiolo

On-request basis
for large-volume
clients.



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